

Author Guidelines

Manuscripts and inquiries of an editorial nature should be emailed to the editor, *Critical Asian Studies*, 3693 South Bay Bluffs Drive, Cedar, MI 49621-9434, USA. Tel: +1-231- 228-7116. Fax: +1-501-629-0567. E-mail: editor@criticalasianstudies.org. Please do not send manuscripts through the post or electronically without prior approval from the editor. Email a 250-word abstract of your article for an initial assessment.

Focus

Critical Asian Studies covers the Asia and Pacific regions, with an emphasis on exposing injustices and exploring processes of social change. Dissident and controversial views and the perspective of indigenous Asians are particularly welcome.

Type of Material

Regular issues of *Critical Asian Studies* are about 168 pages long and typically consist of three or four illustrated articles, two or three review essays, and one or two short "Notes from the Field" pieces on critical issues or events. *Critical Asian Studies* primarily publishes documented research and analysis, but also publishes reports (not necessarily with footnotes), interviews, photo essays, bibliographies, and translations of literary or other works that are of social, political, economic, ideological, or historical significance. Although material in *Critical Asian Studies* is sometimes technical and specialized, we want it to be accessible and of value to the intelligent general reader as well as to the area specialist. For this reason we ask authors to strive for clarity and economy in writing. Articles should be between 10,000 and 12,000 words (including notes and references).

Reviews and Review Essays

We prefer review essays that compare two or more books and discuss problems of approach or analysis, although we also publish shorter reviews of individual works of particular significance. Both types of reviews should be about books that were published within the last three years and generally should:

- describe the main ideas of the book under review;
- evaluate the author's purpose and whether or not it was achieved;
- critique the approach, execution, and use of sources;
- evaluate the book's contribution in the context of related works of significance; and
- distinguish the reviewer's opinions from the author's, when appropriate indicating their respective experience and expertise.

Reviews of single books should be about 1,500 to 2,000 words in length; review essays are longer, usually between 3,500 and 6,000 words. We also review documentary and feature films, videos, television series, and museum exhibitions. Contact the editor before beginning work on a review to see whether the book is eligible and free to be reviewed.

[more]

Publication Status

We seek to publish new material and manuscripts submitted should not have been published previously or be under consideration for publication elsewhere. There is occasionally some leeway in this regard if there is little overlap in readership. We will request the submission of a “publication status” sheet and copyright form prior to the acceptance of any manuscript. Of course this form is no longer binding if a manuscript is withdrawn or rejected, and we always grant authors permission to publish their works elsewhere after they have appeared in *Critical Asian Studies*. Moreover, we do not ourselves give permission for republication without the approval of authors.

Format

With prior approval from the editor authors should email a copy of their manuscript in Word. A PDF version should be included as well if any complex formatting (tables, figures, illustrations, etc.) is involved. Photographs should be emailed separately (in either TIFF or JPEG formats). Material submitted should be accompanied by an abstract of no more than 250 words. The body of the text should be divided by subheads. Style and footnoting are generally according to the *Chicago Manual of Style* (14th edition) and *Merriam-Webster's Collegiate Dictionary*. See the guide to the *Critical Asian Studies* Referencing System for aid in arranging footnotes and references. (It is not necessary to follow the CAS system in manuscripts submitted for peer review. Authors will, however, be expected to rearrange footnotes and references to conform to the CAS system when their manuscript is accepted for publication.)

Processing of Manuscripts

Except for reviews of single books, manuscripts accepted by the editor for consideration are sent to three referees who have expertise in the particular region of Asia being discussed, and also to a referee specializing in another area of Asia. The decision on whether or not to publish a given piece of work is based on the recommendations of these referees. During this review process, both authors and referees are kept anonymous to facilitate an objective assessment. A manuscript may be accepted as is, accepted pending revision, rejected as is but with an invitation to rewrite and resubmit, or rejected outright. In any event, comments by referees will be sent to authors (either in full or in summary form) and can be used as guidelines for revision.

Illustrations

We encourage authors to submit photos (color, black-and-white, or slide transparencies), sketches, maps, cartoons, or other illustrations to accompany their articles or review essays. All materials will be scanned and returned safely and promptly in their original condition. Photocopies of line drawings often work, but those of photos are rarely usable as is, although they may still be useful as samples of originals that can be found elsewhere. We prefer graphics that have not been published before but we will use illustrations from other publications if we can get permission and there is no reprint fee or only a minimal one. If permission to reprint is required, we ask that this be sought by the authors. We also like authors to suggest where in their article the pictures might best be placed, and to write captions that relate the picture to their material as well as convey the usual “who, what where, when, why” type of information. We return all graphic material, and send contributors of graphics one or two complimentary copies of the issue in which their graphics appear.

Benefits

Authors receive a digital copy of their article (in PDF form) along with one complimentary copy of the printed issue of *Critical Asian Studies* in which their work is published.